

Agenda: Tuesday February 10, 2026
7:00pm [Zoom link](#)

- Welcome/Attendance
- Upcoming Events
 - You Put the Heart in Teaching” - February 11, 2026
 - New Families Enrollment Day - March
 - Middle School Game Night - March
 - Stock the Breakroom - April
 - Teacher Appreciation Week - May
 - New Families Welcome Event - June
- Follow Up Notes for Next Time

Agenda Item	Notes
Welcome/Attendance	Jess Koenig (11th) Nicole Sykes (6th) Laura Hoag Hay (6th) Abby Berejik (6th) Laura King (6th) Michelle Rankin (6th)
Upcoming Events <ul style="list-style-type: none"> ○ You Put the Heart in Teaching” - February 11, 2026 	-Jess will give number to Abby in case offerings are low (just in case!) -SignUp was very quickly filled, and no one has reached out to say they aren't able to fulfill their items ((update: GF cookies passed on it)) -Abby will take a few pictures -Jess: donations to SchoolBucks around \$37; need to get money using school credit card
Upcoming Events <ul style="list-style-type: none"> ○ New Families Enrollment Day 	-date: March 4th -email from Michael O'Keefe: Would any of our current parents want to help us with a portion of Accepted Students Day? It will be on March 4 from 12:45-2:30. We'd love any help in welcoming new

<p>aka "Accepted Students Day"</p>	<p>families. From 12:45 to 1:05, we will be greeting families, leading them to either the Middle School Movement Space or the Upper School West Commons, and have passive opportunities to connect until the more formal program starts at 1:05. If we have some volunteers, it would be great to have them help as greeters, or be at a table in either gathering space for Q&A from new families.</p> <p>We anticipate about 75 middle school students and their parents/guardians and about 50 upper school students and their parents/guardians.</p> <ul style="list-style-type: none"> -Michelle Rankin can attend -Nicole Sykes can attend -Laura Hay can attend <p>-last year's organization was parents go one way/students go the other. Tour guides (high schoolers) led tours into classrooms, meet teachers etc.</p> <p>-make SignUp Genius & Laura working on doc for possible FAQ</p>
<p>Upcoming Events</p> <ul style="list-style-type: none"> o Middle School Game Night 	<ul style="list-style-type: none"> -last year: 6-7:30 on Friday March 21st -this year: 6-7:30 on Friday March 27th -Signup Genius for snacks, pizza, games
<p>Upcoming Events</p> <ul style="list-style-type: none"> o Stock the Breakroom 	<ul style="list-style-type: none"> -week of Wed-Fri April 15-17 2026 -Signup Genius TBD -Jess will ask teachers what they enjoy the most in terms of offerings
<p>Upcoming Events</p> <ul style="list-style-type: none"> o Teacher Appreciation Week 	<ul style="list-style-type: none"> -week of May 4-8 2026 -last year: Laura organized Texas Roadhouse for a donation lunch; will try to do so for a Wed. in this month as well -Jess: idea about Doordash - coupons? theme? -Jess: will find out how many staff members there are -ideas: random gift card drawing at end of day...Gotcha Bucks for teachers....a few gift baskets with a theme (school supplies, Starbucks etc.)
<p>Upcoming Events</p> <ul style="list-style-type: none"> o New Families Welcome Event 	<ul style="list-style-type: none"> -Jess: will check on Friday June 12th from 4:30-6:00 -will need to encourage current 5th grade

	<p>parents to join us -last year: soccer, scavenger hunt...basically kids and parents</p>
<p>Other Notes</p>	<p>FYI the school meets on Monday to organize calendar events & discuss</p> <p>Working on school directory updates</p> <p>National Honors Society might need hours...they could organize games at the June Families event</p> <p>Martha P. writes the Monday Memo...we just give her the dates</p>
<p>Follow-up Needed for Next Time</p>	<p>- make Signup Genius & possible FAQ (for Accepted Students March 4th) - Monday Memo on Mon. Feb. 23rd</p> <p>-later: make Signup Genius for Games Night (for March 27th) - Monday Memo on Mon. March 16th</p> <p>-date for next meeting: Th. March 12 @ 7pm https://us06web.zoom.us/j/87961435906?pwd=QMmRIGvbpRncFDbQBRS5kM6Hk0Uxnf.1</p> <p>Meeting ID: 879 6143 5906 Passcode: 998614</p>