Meeting convened at 6:35pm online.

Welcome / Introductions
- Brittany Fidler welcomed everyone to the meeting
  - We noted attendees: Parents/Guardians – Brittany Fidler, Ashley Carlucci, Wendy Marshall, Martha Dennison, Sarah Finkelstein, Melanie Dunn
  - RTCPS Staff – Ashley Carlucci, School Office

Old Business
- Treasurer’s Update
  - Two Spirit Week activities were fully funded through donations
  - Nothing was taken from the cash balance; still $1419.45
- Recap of Spirit Week Activities
  - Ice Cream Social
    - Success! Thank you Cory Mace
    - Will seek to make it annual event during Spirit Week
    - Maybe do one in spring too
  - Homecoming
    - Lots of fun! Families enjoyed
    - Considering selling snacks/refreshments as fundraiser for school?
- Discussion of Event Planning Procedures
  - Brittany will document and create form to streamline event coordination

New Business
- Upcoming Parent / Guardian Volunteer Opportunities
  - Parents Group leadership positions
    - Brittany Fidler – Leader/Treasurer
    - Martha Dennison – Secretary/Communications
  - Middle School Muffins in the Morning – 11/10
    - Cory Mace coordinating
    - Coming together well – Sign Up Genius is filling up
    - Need Volunteers – will reach out to Upper School Parents
  - Stock the Staff Breakroom – 11/15
    - Martha Dennison coordinating with advice of Wendy Marshall
    - Sign Up Genius will be out next week – include more lunch
    - Seeking some store and/or restaurant donations
  - Parking Lot Recess Games Project
    - Wendy Marshall coordinating
    - Plymouth DPW offering guidance and tools (and maybe assistance?)
    - Hoping to get paint down first week of Nov if weather allows
  - ‘Class Parent’ Liaisons
    - Initial steps - devise job descriptions, talk to school administrators to get on same page
    - Recruit in December – reach out to parents/ask teachers for recommendations
    - Start in January 2023

- Next Meeting - January 2023 in person